

MINUTES OF THE WOKING CHAMBER EXECUTIVE COMMITTEE MEETING HELD ON TUESDAY 28th JANUARY 2025

PRESENT:		Dave Peet Tariq Phillips	Rebecca Charlesworth Zo Khan	Richard Field Dale Roberts	
APOLOGIES:		Bruce Penson	Beverly Kuchar	Boris Rusen	Steve Hall
ITEM			DETAIL		ACTION
1.	Apolog	gies: The meeting w	as opened, and apologies noted	d.	
2.	Minute carried				
3.	Woking				
	 Wc res ove Ho cou fina tern ear 20t Victoria A s dis lon 'nu on with sus 	ult of a lower governie erheads that identified using Revenue Acco uncil tax increase of 3 ancial support (EFS) m solution to the 'over ly March so the budg h March. a Square and Claddin spokesman for Sir Ro ruption including the g Victoria Way would mber of weeks'. The issues of safety and h SRM and their own stainable solution. Wi	usiness as usual (BAU) budget g ment settlement, and a long over d a need to adjust allocations th unt (HRA) but placed pressure of % is assumed at this point. Ong will be required this year (and er rhanging' debt is found). Gover jet will likely be set across two r g. bert McAlpine (SRM) has apolo closure of Victoria Way. They ca be closed other than anticipatin council building control team ar Victoria Square Woking Limited professional advisors to identify BC and VSWL engaging with Co management when diversions a	erdue review of at favoured the on the general fund. A going exceptional very year until a long- nment will confirm in neetings 27th Feb and egised for the latest ould not confirm how ng that it would be a e engaged with SRM I (VSWL) are working y a robust and ounty for	
4.		r er's report: Boris v dded as an appendix	vas unable to attend but will for to the minutes.	ward a report to Gilly	
5.	was we Reside compare Comme and offi town ce nearly f enquirie	ell attended and there ntial: Zo commented rison with the same p ercial: Richard from (ices being converted entre, there is a real a full. The Forge is fully es.	il committee report: Tariq hele was generally a positive outloo that Year on Year 2025 has ha eriod 2024. The market seems Curchod comment on the lack o Dale noticed the choice was h appetite for Grade A office space occupied. Duke's Court is now	ok. ad a strong start in a strong in all areas. of stock for commercial nugely limited in the e. Export House is v getting more	DR
		•			
6.	upcom ● Ne ^r	w members:		mbership update and	

6	• 31 st Jan Networking – Rebecca asked the Executive to try and attend.	ALL
cont	Members that joined the Chamber in 2024 to date are invited to come along, introduce themselves, say a few words on who they are and what their	
	business is. Dave will bring the raffle prizes left from the December	
	networking along.	
	• AGM date – potentially 1 st May. Will check with The Lightbox for availability.	
	The February & March Executive meetings will be held at Seymour's	
	(February) and Pro-Actions (March) as DoubleTree are unable to accommodate.	
	 Christine has been doing a great job chasing renewals in January, just 	
	waiting to hear back from Boris to clarify those still outstanding.	
7.	Woking Means Business exhibition 2025:	
	 This year's event will be held at The Hilton Hotel on Friday 7th November. 	
	 Dave is helping Paul organise it this year. On Thursday 6th we have whole of 6th floor for people setting up and have the 	
	conference room which will sit 100 people. The thought is that we hold a	
	cocktail party for the exhibitors, with the Chamber covering the cost.	
	Rebecca will get a quote from The Hilton for a cost per head. It was	RC
	suggested that Paul speak for a few minutes on how to get the most out of	
	 the day. There are 80 stands available, with 21 sold so far. The cost is £460 for a 1 x 	
	2 shell.	
	Decisions still need to be made on whether to hold a speed networking event	
	and possible guest speakers.	
8.	Executive & Vice President:	
	Tariq was welcomed as a new Executive member. Dave is retiring from Menzies	A I I
	at the end March 2025. He will carry on as President for the Chamber, but we do need to have a Vice President in place as well before the AGM.	ALL
9.	Any Other Business (including date/place for future meetings):	
	• Surrey Chamber currently receive a free stand at the exhibition. We need to	
	understand why and get Paul to provide a list of all those that get free stands.	
	 Website – Bruce is doing lots of work on that, has Jason involved too. The Rubi CRM system is better than we thought. Jason & Bruce have sat down 	
	with Rubi and see how it will work better. Getting costs together for areas	
	that need tweaking.	
	Alan Ruddock is trialling a booking system for WMB, if it works Bruce will	
	bring it into our website for our bookings.	
	New email system has started and will go live shortly.	
	 Victoria Square Woking Ltd – Tim Wells is leaving and being replaced by Ms Alex Short, DP/PW/DR are meeting soon to talk about WMB and how they 	
	can help with promotion. We need better WMB promotion around the town.	
	WFC is desperate to do more in the town for business, Todd Johnson wants	
	to collaborate with WC and WCC on event promotion.	
	• Free networking 13 th Feb Partners event at WFC 5.30-7.30pm. Book through	
	the chamber.	
	 There are three empty billboards by the station – Tariq will contact Network Rail to see if they are available, cost, and size. 	
	Christine to discuss with Bruce her pc and the Windows 10 issue. Dave	
	 advised she email Bruce and cc Dave as he has approved this. Bev has requested the Executive meeting dates so that she can ensure she, 	
	or a delegate, can attend. Gilly will send the dates out.	
	· · · · · · · · · · · · · · · · · · ·	

ITEM	ACTION POINT	DONE?
	• Business Development committee: to discuss how to re-engage the existing membership and demonstrate that there's still a need for the local business community to work together and help each other, and how the chamber can help them.	
	 Bruce to investigate why the system still can't take card payments. Bruce to come back with a proposal for improving Rubi/Website, although this will be potentially more costly if we stay with Rubi. 	
	WMB 2025: Rebecca to get a quote from The Hilton on a cost per head to hold an Exhibitors-only cocktail party on Thursday 6 th November prior to the exhibition on Friday 7 th November.	
	• Planning, Property & Retail: Dale will update at the next Executive on availability of office space in Woking.	
	• The Executive need to think about nominations to run as Vice President at the AG 2025 to assist Dave, who has agreed to continue in the role of President for another year.	

APPENDIX 1

Woking Chamber Executive meetings – 2025 Dates

Tuesday 28th January	DoubleTree				
Tuesday 25th February	Seymour's				
Tuesday 25th March	Pro Drive IT				
Tuesday 29th April	DoubleTree				
Tuesday 27th May	DoubleTree				
Tuesday 24th June	DoubleTree				
Tuesday 29th July	DoubleTree				
No meeting in August					
Tuesday 30th September	DoubleTree				
Tuesday 28th October	DoubleTree				
Tuesday 25th November	DoubleTree				
Tuesday 16th December	DoubleTree				

APPENDIX 2

Treasurer's Report – Boris Rusen

First, of all, sorry for not being able to attend this meeting with last minute cancellation.

- Member numbers are reaching to 80 once again with new joiners from the beginning of the year.
- We have 12 members late for payments. 2 of them are more than 60 days, the other 10 are less than 30 days.
- We are still in progress of preparing the Annual Account for 2023 & 2024 before the AGM.
- We have a couple Debtors longer than 180 days, in total less than £50.00 which would be bad debtors more likely. We have a couple of creditors to resolve at present:

 WFC payments for 3 invoices, awaiting confirmation of approval by Rebecca
 Rubi, our CRM provider, awaiting confirmation of an up-to-date statement from monthly to annual bill saving.

- We, hopefully, will meet with Paul and Dave for budgeting WMB 2025 and rates.
- Cash flow and bank statements are healthy to move forward.

Kind Regards

Boris RUSEN, Treasurer