

6 cont	<ul style="list-style-type: none"> • 31st Jan Networking – Rebecca asked the Executive to try and attend. Members that joined the Chamber in 2024 to date are invited to come along, introduce themselves, say a few words on who they are and what their business is. Dave will bring the raffle prizes left from the December networking along. • AGM date – potentially 1st May. Will check with The Lightbox for availability. • The February & March Executive meetings will be held at Seymour's (February) and Pro-Actions (March) as DoubleTree are unable to accommodate. • Christine has been doing a great job chasing renewals in January, just waiting to hear back from Boris to clarify those still outstanding. 	ALL
7.	<p>Woking Means Business exhibition 2025:</p> <ul style="list-style-type: none"> • This year's event will be held at The Hilton Hotel on Friday 7th November. Dave is helping Paul organise it this year. • On Thursday 6th we have whole of 6th floor for people setting up and have the conference room which will sit 100 people. The thought is that we hold a cocktail party for the exhibitors, with the Chamber covering the cost. Rebecca will get a quote from The Hilton for a cost per head. It was suggested that Paul speak for a few minutes on how to get the most out of the day. • There are 80 stands available, with 21 sold so far. The cost is £460 for a 1 x 2 shell. • Decisions still need to be made on whether to hold a speed networking event and possible guest speakers. 	RC
8.	<p>Executive & Vice President:</p> <p>Tariq was welcomed as a new Executive member. Dave is retiring from Menzies at the end March 2025. He will carry on as President for the Chamber, but we do need to have a Vice President in place as well before the AGM.</p>	ALL
9.	<p>Any Other Business (including date/place for future meetings):</p> <ul style="list-style-type: none"> • Surrey Chamber currently receive a free stand at the exhibition. We need to understand why and get Paul to provide a list of all those that get free stands. • Website – Bruce is doing lots of work on that, has Jason involved too. The Rubi CRM system is better than we thought. Jason & Bruce have sat down with Rubi and see how it will work better. Getting costs together for areas that need tweaking. • Alan Ruddock is trialling a booking system for WMB, if it works Bruce will bring it into our website for our bookings. • New email system has started and will go live shortly. • Victoria Square Woking Ltd – Tim Wells is leaving and being replaced by Ms Alex Short, DP/PW/DR are meeting soon to talk about WMB and how they can help with promotion. We need better WMB promotion around the town. WFC is desperate to do more in the town for business, Todd Johnson wants to collaborate with WC and WCC on event promotion. • Free networking 13th Feb Partners event at WFC 5.30-7.30pm. Book through the chamber. • There are three empty billboards by the station – Tariq will contact Network Rail to see if they are available, cost, and size. • Christine to discuss with Bruce her pc and the Windows 10 issue. Dave advised she email Bruce and cc Dave as he has approved this. • Bev has requested the Executive meeting dates so that she can ensure she, or a delegate, can attend. Gilly will send the dates out. 	
10.	<p>Next Meeting: Tuesday 25th February 2025, 6pm, at Seymour's.</p>	

ITEM	ACTION POINT	DONE?
	<ul style="list-style-type: none"> Business Development committee: to discuss how to re-engage the existing membership and demonstrate that there's still a need for the local business community to work together and help each other, and how the chamber can help them. 	
	<ul style="list-style-type: none"> Bruce to investigate why the system still can't take card payments. Bruce to come back with a proposal for improving Rubi/Website, although this will be potentially more costly if we stay with Rubi. 	
	<ul style="list-style-type: none"> WMB 2025: Rebecca to get a quote from The Hilton on a cost per head to hold an Exhibitors-only cocktail party on Thursday 6th November prior to the exhibition on Friday 7th November. 	
	<ul style="list-style-type: none"> Planning, Property & Retail: Dale will update at the next Executive on availability of office space in Woking. 	
	<ul style="list-style-type: none"> The Executive need to think about nominations to run as Vice President at the AG 2025 to assist Dave, who has agreed to continue in the role of President for another year. 	

APPENDIX 1

Woking Chamber Executive meetings – 2025 Dates

Tuesday 28th January	DoubleTree
Tuesday 25th February	Seymour's
Tuesday 25th March	Pro Drive IT
Tuesday 29th April	DoubleTree
Tuesday 27th May	DoubleTree
Tuesday 24th June	DoubleTree
Tuesday 29th July	DoubleTree
No meeting in August	
Tuesday 30th September	DoubleTree
Tuesday 28th October	DoubleTree
Tuesday 25th November	DoubleTree
Tuesday 16th December	DoubleTree

APPENDIX 2

Treasurer's Report – Boris Rusen

First, of all, sorry for not being able to attend this meeting with last minute cancellation.

- Member numbers are reaching to 80 once again with new joiners from the beginning of the year.
- We have 12 members late for payments. 2 of them are more than 60 days, the other 10 are less than 30 days.
- We are still in progress of preparing the Annual Account for 2023 & 2024 before the AGM.
- We have a couple Debtors longer than 180 days, in total less than £50.00 which would be bad debtors more likely. We have a couple of creditors to resolve at present:
 - 1) WFC payments for 3 invoices, awaiting confirmation of approval by Rebecca
 - 2) Rubi, our CRM provider, awaiting confirmation of an up-to-date statement from monthly to annual bill saving.
- We, hopefully, will meet with Paul and Dave for budgeting WMB 2025 and rates.
- Cash flow and bank statements are healthy to move forward.

Kind Regards

Boris RUSEN, Treasurer